

Village of Webster  
Village Board Meeting  
September 24, 2015

Webster Community Meeting Hall  
29 South Avenue  
Webster, NY 14580

Present: Trustee Balcaen, Trustee Ippolito Jr., Trustee Byerts, Trustee Lancy  
Absent: Mayor Cahill, Attorney Don White

A Proclamation was presented to celebrate 175 years of the Town of Webster's History. In honor of this celebration the Webster Museum will hold an Open House and have Birthday Cake on Saturday, September 26, 2015. Jan Naujokas, member of the Webster Museum was presented with the Proclamation.

## Public Comments

Eric Reynolds – 64 Kircher Park – Reviewed with the Board and stated his concerns in regards to Mayor Cahill meeting with the Town of Webster to ask if they would take over the Sewage Treatment Plant. Mr. Reynolds said he believes the Mayor is trying to undermine the Village and do what he wants without the Board knowing what is going on.

Trustee Ippolito said he and the other Board Members were not aware of these meetings. He said his main concern is that Jake Swingly, the Department Head was not informed either. Trustee Ippolito said the Board is disappointed and will discuss this issue with Mayor Cahill.

Kevin Florack – 24 Southwick Drive, and an employee of the Sewage Treatment Plant – Stated to the Board his opinion regarding the work allocated to be done at the Sewage Treatment Plant. He said the work is not because of negligence but it is because the plant has gotten older and things are breaking down so there is a need to keep up with maintenance. Mr. Florack said it is an efficient plant and it does generate revenue for the Village but it also provides a service to many people who bring RV's. Mr. Florack said it is an important part of our functioning government.

Jake Swingly, Superintendent of Public Works, made comment to the Board in regards to the sewage treatment plant and said the functions of the plant are interconnected to the DPW. He said DPW picks up leaves throughout the Village and sends them down the STP where they become combined with bio-solids from the Plant and essentially becomes top soil in the end of composting. This provides a service to the Village residence to get rid of the leaves and we do not have to pay \$60 a ton to get rid of the bio-solids. Mr. Swingly continued and said during the winter months the DPW crew is supplemented with the STP employees who help with snow plowing. The recent engineering study of the plant reveals the need to update and fix some of the older equipment and eventually we know we have to apply for grants and make upgrades to maintain the equipment. Mr. Swingly said the crew at the STP is doing a great job to keep the plant running 365 days a year.

## Village Board Business

Motion Trustee Lancy and Seconded by Trustee Balcaen to approve the Village Board Meeting minutes of August 27, 2015, all were in favor and carried.

Motion Trustee Lancy and Seconded by Trustee Balcaen to approve the Village Board Meeting minutes of September 10, 2015, Trustee Byerts – aye, Trustee Ippolito, Jr. – abstain, motion passes.

Motion Trustee Lancy and Seconded by Trustee Balcaen to approve the revision to reflect absence in the Special Village Board Meeting minutes of September 8, 2015, Trustee Ippolito, Jr. – aye, Trustee Byerts- abstain, motion passes.

Motion Trustee Lancy and Seconded by Trustee Balcaen to approve the revision to reflect absence in the Village Board Workshop minutes of September 1, 2015, all were in favor and carried.

Motion Trustee Ippolito, Jr. and Seconded by Trustee Lancy to accept claims totaling: General - \$150,516.13 and Trust & Agency - \$3,123.58, all were in favor and carried.

Motion Trustee Ippolito, Jr., and Seconded by Trustee Balcaen to approve the revision on the cost for authorization of Krystina Lizak, Treasurer, to attend the NYSGFOA Fundamentals of Budgeting in the Public Sector Workshop 9/29/15, not to exceed \$175.00 including membership, all were in favor and carried.

The following resolution was offered by Trustee Lancy and seconded by Trustee Balcaen and moved for its adoption:

WHEREAS, certain repairs are needed at the sewage treatment plant. Specifically, the Trickling Filter is in need of repairs costing approximately \$28,500.00; and

WHEREAS, the Board of Trustees desires to include addition funds in the amount of \$6,500.00 to protect the budget from unforeseen contingencies discovered as a result of completing the repairs; and

WHEREAS, the Board of Trustees of the Village of Webster, New York deems it in the best interest of the residents of said Village to make these repairs; and

WHEREAS, the Village is obligated by General Municipal Law to maintain a balanced budget; and

WHEREAS, the Village needs to increase the appropriations for the sewage treatment plant to provide the funds necessary to make the needed repairs; and

WHEREAS, there exists an unexpended balance in the unappropriated fund balance that will not be needed by the Village for the conduct of its affairs for the fiscal year beginning June 1, 2015:

NOW THEREFORE, be it resolved, pursuant to Village Law Section 5-520, that the Village Board of the Village of Webster hereby amends the 2015-2016 Village budget to increase the expense for sewage treatment plant equipment on line #01-08-8130-200 by \$35,000.00 and to

increase the appropriation of fund balance on line #01-00-0909-000 by \$35,000.00 and said funds are appropriated for the use of the Village of Webster during the fiscal year commencing June 1, 2015.

The following resolution was offered by Trustee Ippolito, Jr. and seconded by Trustee Lancy and moved for its adoption:

WHEREAS, a Project for the North Ave. Connector P.I.N. 4755.94 (the Project") is eligible for funding under Title 23 U.S. Code, as amended; and

WHEREAS, 23 CFR 200 clarifies that programs and activities receiving federal financial assistance from the United States Department of Transportation (USDOT) are required to comply with Title VI requirements; and

WHEREAS, Title VI Assurance is a shared responsibility for all parties involved in delivering federal aid projects; and

WHEREAS, as part of the aforementioned responsibility, the Village of Webster Board of Trustees is required to name a village official as the Equitable Business Opportunities Administrator; and

WHEREAS, the Village of Webster Board of Trustees intends to designate Krystina Lizak, in her capacity as Village Treasurer, as the Equitable Business Opportunities Administrator; and

WHEREAS, in her role as the Equitable Business Opportunities Administrator, Krystina Lizak, will be responsible for monitoring the status of the Consultant and Contractor's compliance with the requirement of the Federal Civil Rights Programs; and

WHEREAS, NYSDOT requires software reporting, currently in EBO or Equitable Business Opportunities software, to monitor construction contract payments and Disadvantaged Business Enterprise goals, commitments, and attainments; and

WHEREAS, the use of the EBO software requires the user to obtain a log-in and be designated as the Primary Log-in ID Holder on behalf of the Village of Webster:

NOW THEREFORE, be it resolved, that the Village Board of the Village of Webster hereby designates Krystina Lizak, in her capacity as Village Treasurer, as the Equitable Business Opportunities Administrator, and authorizes her to obtain a Primary log-in on behalf of the Village of Webster and to utilize the software to monitor and document compliance with Federal Civil Rights Programs on behalf of the Village.

## Attorney

Absent – No Report.

## Office

Motion Trustee Balcaen and Seconded by Trustee Ippolito, Jr. to approve the Financial Statements for the month of August 2015, all were in favor and carried.

## Code Enforcement

Will Barham, Code Enforcement Officer, reviewed with the Board the building and complaint report for the month of August 2015. He made note of 65 Sherwood Avenue, a home which had caught fire last year he said he would like to use this property as a test case for the Villages' new law for unsafe buildings and structures. He said a final notice has been sent to the owner to see if they would repair it or have it demolished. He said because they have not responded the next step is for the Village Board to take action regarding emergency measures to gain compliance as in section 30-21 Unsafe Buildings and Structures of the Village Code. Mr. Barham suggested he meet with the Board members to review the next steps.

Mr. Barham also said he does all the storm water pollution prevention items for the Village. This entails where ever there is a storm water facility whether it be a pond an underground unit or a filtration unit it is his responsibility to inspect it and make sure they are being inspected. Mr. Barham sets up maintenance agreements and makes sure the agreements are being enforced according to the Village code which was recently put in place. He said this is taking up a lot of time because lately municipalities have been audited by the EPA and the DEC so Mr. Barham is making sure he follows all the guidelines for the DEC SPDES General Permit (State Pollutant Discharge Elimination System).

## Department of Public Works

Jake Swingly, Superintendent of Public Works, reviewed with the Board and said sidewalk concerns as an option that the State had would be to replace the large planters with removable planters to allow for easier plowing and salting during the winter months. Once the design of the North Avenue Corridor is more evident we would like to incorporate more of those design elements throughout the sidewalk areas of the four corners. This hopefully will eliminate future problems of motorcycles and vans parking on the sidewalks in those areas.

Motion Trustee Ippolito, Jr. and Seconded by Trustee Balcaen to authorize Jake Swingly to sell the Pipe and Line locator, a surplus item from May 8, 2014, to the Village of Wayland at a cost of \$500.00, all were in favor and carried.

Mr. Swingly gave an update on DPW road work and said the paving portion is complete for this year. He said Barrett Drive has been paved. Fuller Avenue with gutter replacement is done. There is grant money for Lincolnshire for next year but prep work might get done this year.

Mr. Swingly also said he and Will Barham are working on Monroe County Pre-disaster Hazard Mitigation Plan update.

He also said he met with the engineers regarding Main Street Culvert and will have some updated information soon.

In addition Mr. Swingly said he would reach out to the representative from Cricket regarding the cell tower lease.

## Call In

No phone calls were received.

## Adjournment

Motion Trustee Ippolito, Jr. and Seconded by Trustee Balcaen to adjourn the meeting at 8:31 p.m., all were in favor and carried.

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Josette Amalfi, Village Clerk

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Darrell Byerts, Deputy Mayor