

Village of Webster  
Village Board Meeting  
January 25, 2018

Webster Community Meeting Hall  
29 South Avenue  
Webster, NY 14580

## **January 25, 2018 Minutes**

Present: Mayor Byerts, Trustee Laurer, Trustee Lancy, Trustee Balcaen  
Absent: Trustee Ippolito Jr

The meeting formally opened at 7:32 PM. The Pledge of Allegiance to the Flag was led by Will Barham

### **Public Comment**

A public forum was conducted to allow speakers to address the board. One speaker addressed the board.

Richard Walter – 20 Elm Street – Webster Citizens Action League – Sidewalks completely clear and the Department of Public Works have been doing an excellent job

Mayor Byerts closed the Public Forum.

Trustee Lauer brought up a question to the board regarding plowing sidewalks outside the village to make a specific area on the Village border safe for residents

Jake Swingly will look into a potential intermunicipal agreement with Town and State to address the area at the next agenda.

### **Village Board Business**

**Motion:** The Motion was **Moved** by Trustee Lancy and **Seconded** by Trustee Balcaen to Approve the Village Board Meeting Minutes of January 11, 2018. All were in favor and carried.

#### ***Historic Preservation Commission***

*Peter Elder was present at the meeting to speak on behalf of the Historic Preservation Commission*

The Historic Preservation Commission would like to spearhead an “Edna Struck Island” group to work on the beautification of the parcel along with creating a Facebook Page or group.

The Board of Trustees thanked him for his hard work. The project will commence.

#### ***Discussion – Energy Bills***

A brief discussion took place regarding who provides our energy and if it would be beneficial to research other carriers. We currently have Constellation.

Office Staff will research and get back to the Board.

***Discussion – Changing Village Board, Planning and Zoning Meeting times and Office hours***

Village office hours shall be: Monday through Friday 8:00am to 4:30pm, except Thursday's current hours are 8:00am to 7:00pm (6:30pm).

Passport applications will be accepted Thursday night until 6:00 instead of 6:30 PM in order for office staff to prepare passports and meeting materials.

Village Meetings to be conducted according to section 2-2 of Policy Manual; Regular Village Board meetings will be the 2nd and 4th Thursday of each month at 7:30pm (7:00pm); meetings of the Planning Board will be on the 1st Thursday and Zoning Board 3rd Thursday of each month at 7:30pm (7:00pm).

The board was in favor of the changes in red and will put it to a vote to approve at the February meeting. If approved the changes will be effective March 1, 2018.

**Motion:** The Motion was **Moved** by Trustee Balcaen and **Seconded** by Trustee Lauer to Accept the claims and warrants totaling: General – \$25,000.57 and Sewer – \$14,645.48. All were in favor and carried.

**Motion:** The Motion was **Moved** by Trustee Lancy and **Seconded** by Trustee Laurer, Authorization for James Scott to attend a Backflow Testing Recertification course March 30, 2018 at a total cost of \$205.00. All were in favor and carried.

**Attorney** – No Report at this time.

## **Code Enforcement**

### **1.) Permits:**

<b><u>Location</u></b>	<b><u>Type</u></b>
115 Hefner Dr.	Generator
31 North Ave.	Sign
37 Meadow Dr.	Basement remodel
60 Barrett Dr.	Atrium/ vestibule

### **2.) Complaints/ Violations:**

Daniel P Kildea, owner: 22 Fuller Ave. Parking on grass  
**Action Taken:** Letter sent.

Jackie K Jackson, owner: 32 Kittelberger Park. Parking on grass  
**Action Taken:** Letter sent.

David C White, owner: 50 Kittelberger Park. Parking on grass.  
**Action Taken:** Letter sent.

Tina S Froehler, owner: 66 Pontiac St. Parking on grass.

Action Taken: Letter sent.

Elaine M Pilato Trust U/A, owner: 135 Pontiac St. Accumulation of rubbish at curb.

Action Taken: Letter sent.

### **3.) Legal:**

### **4.) Unregistered Vehicles:**

Kathryn A Green, owner: 109 Iroquois St.

Action Taken: Letter sent. **Update: Requested short extension.**

Barbara J Sforza, owner: 112 Pontiac St.

Action Taken: Letter sent. **Update: Car registered.**

### **5.) Misc.**

Having completed the New York State Department of State Codes Division Annual Report, the following reflects the percentage of changes from last year to this year:

- \* Violations received/ acted upon decreased **37%**
- \* 1 and 2 Family Dwellings decreased over **77%**
- \* New Commercial Building increased **100%**
- \* Residential additions, decreased **10%**.
- \* Commercial additions, alterations decreased **10%**
- \* All others (decks, pools, fences, sheds, etc.) increased **7%**

-Total number of permits: **112**

-Total number of complaints received and acted upon: **56**

-Total number of new building, deck, pool, addition, etc., inspections: **450** +/-<sup>1</sup>

-Total monies received in fees for permits: **\$17,505** +/-

-Applying for Community Development Block Grant (CDBG) grant monies.

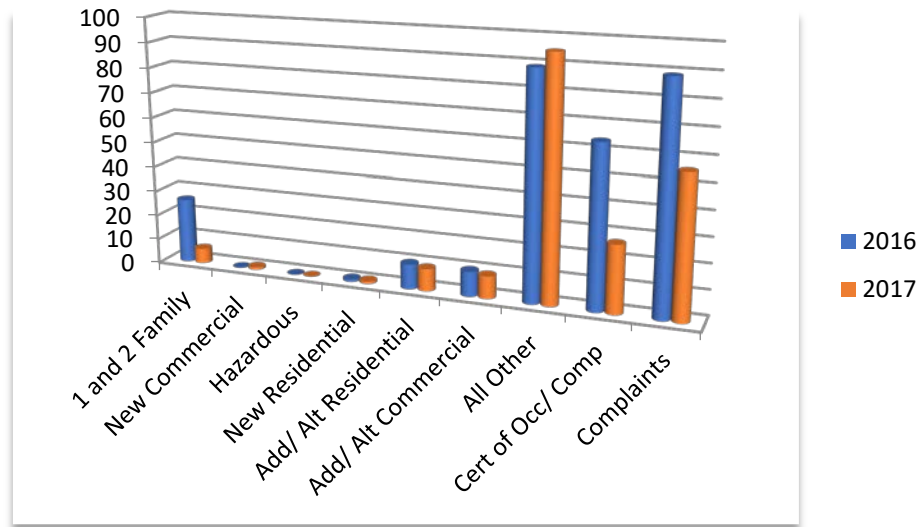
-Received **\$57,954** total CDBG monies for Main Street Culvert replacement.

-Continuing to update Stormwater Management Plan.

## **2016-2017 Permits and Violations Summary**

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<sup>1</sup> This number also reflects all the site visits for compliance with the Stormwater Pollution Prevention Plans and site visits after rain events.



Respectively Submitted,  
Willard H. Barham, Building Inspector

## Department of Public Works

- The department has been doing great with snow and are stepping up to the plate to keep the Village roads plowed and safe for residents
- Doing alright with salt thus far
- Barry's has put in request to close the sidewalks for their Annual St. Patrick's Day Celebration to ensure patrons are safe
- Department has received several favorable emails regarding the new light bulbs, would like to transition the rest to them as well. Jake would eventually like to allocate the funds around \$8,000 to transition the rest.

**Sewer Department** – No Report at this time.

## Public Announcements

Upcoming Meetings

Village Board Meeting – 2/22/2018

Village Board Workshop – 2/27/2018

## Executive Session

**Motion:** The Motion was **Moved** by Trustee Balcaen, and **Seconded** by Trustee Lauer to enter into a Executive Session for Discussion regarding pending litigation brought by Michael Conn, Polly Conn and other persons concerning the Village Wastewater Treatment Facility. All were in favor and carried.

**Motion:** The Motion was **Moved** by Trustee Balcaen and **Seconded** by Trustee Lancy to exit Executive Session at 9:40 PM. All were in favor and carried.

## **Adjournment**

**Motion:** The Motion was **Moved** by Trustee Lauer, and **Seconded** by Trustee Balcaen to adjourn the meeting at 9:41 PM. All were in favor and carried.

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Heather Halstead, Village Clerk

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Darrell Byerts, Mayor