

Village of Webster
Village Board Meeting
October 13, 2016

Webster Community Meeting Hall
29 South Avenue
Webster, NY 14580

Present: Mayor Cahill, Trustee Balcaen, Trustee Ippolito Jr., Trustee Byerts, Trustee Lancy, and Attorney Don White

Public Comments

Peter Elder – 59 Dunning Avenue – Made Comment to the Board and reminded everyone that he has posted videos of the Board meetings along with the Planning and Zoning Board meetings to YouTube. Mr. Elder also made reference to the workshop meeting on October 4, 2016 in regards to Policy - Personnel Files. He urged the Board to review the organizational chart to consider what conditions and when the Mayor would need to have access to personnel files. Mr. Elder said the Mayor may need access to personnel files but it should be under the most stringent of conditions.

Eric Reynolds – 64 Kricher Park – Commented to the Board and said he was disappointed that the sensitivity training discussion for personnel in the office was taken off the agenda. He said in his opinion the Mayor would especially benefit from such training which would help with relationships both in the office and with the public.

Trustee Ippolito inquired as to the title of the class.

Mayor Cahill said Jim Clancy and Josette Amalfi are taking the class but it did not need to be on the agenda.

Josette Amalfi, Village Clerk said it is one class and the title is “Dealing with Difficult People”. We will still attend the class but it was taken off the agenda. She said she would attend the class to learn how to better deal with issues in the office.

Jake Swingly, Superintendent of Public Works, added that Jim Clancy has taken on more responsibility and suggested an interest in this course because some of the tools and techniques offered by the class would be helpful to him in the field while working with residents. He also said Krystina Lizak looked into having the course held here for everyone but it was cost prohibited. Superintendent Swingly said the company Fred Pryor Seminars/Career Track does offer memberships for a year of unlimited courses for \$199.00 per person. We are looking into this option of local seminars and on line courses.

Village Board Business

Motion Trustee Balcaen and Seconded by Trustee Byerts to approve the Village Board Meeting Minutes of September 22, 2016, all were in favor and carried.

Motion Trustee Lancy and Seconded by Trustee Ippolito Jr., to approve the Village Board Workshop Minutes of October 4, 2016, all were in favor and carried.

Motion Trustee Ippolito Jr. and Seconded by Trustee Lancy to accept the claims totaling: General – \$34,199.87 and Sewer – \$25,428.72, all were in favor and carried.

Motion Trustee Ippolito Jr., and Seconded by Trustee Byerts to authorize the purchase of three (3) membership class packages at a rate of \$199.00 each not to exceed \$597.00 from the Fred Pryor Seminars/Career Track, all were in favor and carried.

Motion Trustee Lancy and Seconded by Trustee Balcaen to approve Dan Bortle to attend Basic Laboratory Procedures Class in June 2017, at Morrisville State College at a cost not to exceed \$575.00 (meals and hotel costs to follow), all were in favor and carried.

Authorization for Mayor Cahill to sign the agreement with Monroe County in regards to the CDBG funding for the Kittelberger Park Sidewalk Replacement Project was put on hold because the contract has not been received by the Village of Webster.

Motion Trustee Byerts and Seconded by Trustee Lancy to authorize Mayor Cahill to sign the agreement with Practical Environmental Solutions (PES), to conduct the NEPA Assessment and filings and also the agreement with EMPIRE GEO, Inc. to conduct geotechnical report for the proposed Cell Tower Site, all were in favor and carried.

Motion Trustee Ippolito Jr., and Seconded by Trustee Balcaen to authorize payment to Lu Engineers \$3,415.06 for Professional Services rendered from July to August, 2016 for the North Avenue Connector Project to be paid from the North Avenue Connector Project Reserve Account, all were in favor and carried.

Motion Trustee Lancy and Seconded by Trustee Ippolito Jr., to declare Friday, October 21, 2016, Arbor Day in the Village of Webster and at 8:30 a.m. a tree will be planted in front of Village Hall to commemorate the occasion, all were in favor and carried.

Attorney

No Report.

Office

The Comp and Overtime Report for September 2016 was reviewed.

Department of Public Works

Jake Swingly, Superintendent of Public Works, reviewed with the Board and gave an update and said the west end of Kittelberger Park is essentially done. He explained the crew used a new paving process called cold recycling. He said they will monitor the effects of longevity and how it handles the first freeze and thaw cycle. Superintendent Swingly said if this type of paving process works out the crew will also use it on Commercial Street and Donovan Park. He also noted the residents on Kittelberger

and Lincolnshire were great to work with and everyone demonstrated cooperation and coordination with the crew and the work schedule. He noted that the “No Parking Signs during certain Sport Events” will be put in place this week on Sherwood Avenue. He also discussed the cleaning of the digester at the STP and said there is another quote to come but the estimated cost at this point is one hundred thirty thousand dollars.

Executive Session

Motion Trustee Ippolito Jr., and Seconded by Trustee Balcaen to enter Executive Session at 8:29 p.m. to discuss CSEA Union and Village contract negotiations, and to discuss the promotion, demotion or discipline of a particular employee, all were in favor and carried.

Motion Trustee Ippolito Jr., and Seconded by Trustee Balcaen to exit Executive Session at 10:00 p.m., all were in favor and carried.

Adjournment

Motion Trustee Lancy and Seconded by Trustee Balcaen to adjourn the Board Meeting at 10:02 p.m., all were in favor and carried.

Josette Amalfi, Village Clerk

John J. Cahill, Mayor