

December 14, 2017 Minutes

Present: Mayor Byerts, Trustee Ippolito Jr., Trustee Laurer, Trustee Lancy, Matt Chatfield

The meeting formally opened at 7:30 PM. Mayor Byerts led the Pledge of Allegiance to the Flag.

Public Comment

A public forum was conducted to allow speakers to address the board. Three speakers addressed the board.

Peter Elder – 59 Dunning Drive - gave his opinion on the upcoming topic of the Wastewater Treatment Plant

Richard Walter – 20 Elm Street – Webster Citizens Action League, wished the entire Village of Webster staff a happy Merry Christmas

Don Hosenfeld – 30-34 Kittleberger Park – asked the board about the replacement of some trees on his property that were supposed to be replaced after they were removed

Village Board Business

Motion: The Motion was **Moved** by Trustee Ippolito, Jr., and **Seconded** by Trustee Lancy to approve the Village Board Meeting Minutes of November 21, 2017. All were in favor and carried.

Mayor Byerts discussed the new village article that will be written by Erin Rosenberry. Her first article will be a Christmas article, we are looking forward to reading it.

Mayor Byerts also gave an update regarding the Restore New York application, it is scheduled to be received tomorrow by the State and the Board is looking forward to a positive outcome.

Motion: The Motion was **Moved** by Trustee Laurer and **Seconded** by Trustee Balcaen to approve the Village Board Meeting Minutes of December 4, 2017. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Ippolito, Jr. and **Seconded** by Trustee Balcaen to accept the claims and warrants totaling: General – \$135,328.19, Capital - \$1,100.00, Sewer – \$11,794.60, and Trust & Agency – \$1,264.51. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Lancy and **Seconded** by Trustee Ippolito, Jr. to Approve an Agreement with LaBella Associates PC for Consulting Services. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Laurer and **Seconded** by Trustee Balcaen to Authorize Mayor Byerts to sign Memorandum of Bids for the North Avenue Connector Project. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Laurer and **Seconded** by Trustee Lancy to Authorize Jake Swingly to sign Notice of Bid Award for the North Ave Connector Project to Macedon Excavating and Paving at 1711 Wayneport Road, Macedon, NY 14502 in the amount of \$949,300.50. All were in favor and carried.

Office

Motion: The Motion was **Moved** by Trustee Lancy and **Seconded** by Trustee Laurer for Krystina Lizak, Treasurer to Fund HSA account for Heather Halstead in the amount of \$154.17. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Lancy and **Seconded** by Trustee Laurer for Krystina Lizak, Treasurer, to Fund 2018 Health Savings Accounts. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Laurer and **Seconded** by Trustee Lancy to Allow Heather Halstead, Clerk, Krystina Lizak, Treasurer and Jo O'Neill, Deputy Clerk access to safe deposit box located at Canandaigua National Bank and Trust Company. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Lancy and **Seconded** by Trustee Laurer to Approve the closing of the Village Office, Friday, December 22, 2017 at 1:00 PM. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Ippolito, Jr. and **Seconded** by Trustee Balcaen to Approve Heather Halstead to Purchase Adobe Acrobat Pro DC at 14.99 per month. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Ippolito, Jr. and **Seconded** by Trustee Lancy to Approve the purchase of two completed Mayoral picture frames and four additional frames including mats from Art Stop so that all frames match the originals for a total of \$692.36. All were in favor and carried.

Motion: The Motion was **Moved** by Trustee Ippolito, Jr. and **Seconded** by Trustee Balcaen to Approve the Comp and Overtime Report. All were in favor and carried.

Mayor Byerts requested that the Board refer back to the prior meeting and discuss the organizational chart. The following items will be changed:

- 1. The Treasurer will go back to being under the Clerk*
- 2. Per Don White, the Planning and Zoning Boards will be moved so that they are their own entity.*
- 3. Part-time staff currently report to Superintendent of Public Works and will now report to the Working Foreman*

The matter of the Historic Preservation Board will be discussed at a later date.

Motion: The Motion was **Moved** by Trustee Ippolito, Jr. and **Seconded** by Trustee Laurer to Approve the update to the official Office Organizational Chart. All were in favor and carried.

Note: These changes will take effect immediately and the information will be disseminated to the staff.

Attorney – No Report at this time.

Department of Public Works

Jake Swingly, Superintendent of Public Works, gave an update for the Department of Public Works. Leaf pick up went well and most piles were picked up. If the snow melts the remaining leaves will be collected.

Dan Bortle passed his "Basic Laboratory Procedures" course at SUNY Morrisville with a 97%, the highest in the class!

Snow should be left in the yard and not pushed into the roads.

Jake and his team are continuing to work on the light pole project to determine if a possible savings for the village would be possible. He is interested in pursuing the matter further with RG&E and our insurance carrier.

Sewer Department – No Report at this time.

Public Announcements:

Mayor Byerts wished the entire Webster community a very Merry Christmas and encouraged residents to stay warm with the upcoming weather.

Upcoming Meetings

Village Board Meeting – 1/11/2018

Village Board Meeting – 1/25/2018

Adjournment

Motion: The Motion was **Moved** by Trustee Ippolito, Jr., and **Seconded** by Trustee Lancy to adjourn the meeting at 8:30 PM. All were in favor and carried.

Heather Halstead, Village Clerk

Darrell Byerts, Mayor