

Village of Webster  
Village Workshop Meeting  
December 2, 2014

Webster Community Meeting Hall  
29 South Avenue  
Webster, NY 14580

Present: Mayor Cahill, Trustee Ippolito Jr., Trustee Byerts, and Trustee Lancy  
Absent: Trustee Balcaen

## Village Board Business

Discussion with representatives from Smith Insurance Company, Kevin Smith and Tom Smith regarding the pros and cons of the Upstate New York Municipal Workers Compensation Program (UNYMWCP) as compared to the current NYSIF Workers Compensation program.

Mayor Cahill said that there are two capital reserve accounts which need to be established and re-established. Krystina Lizak, Treasurer, researched the accounts and found the Reserve Repair account with \$56K has no documentation as to what it was created for or when it was created. Ms. Lizak did the research and went back twenty years in the minutes. The other account is the General Capital reserve Bldg/Improvements account which totals \$382K. This account includes \$253K, brought over from the water fund when it closed. The remaining \$128K was created in 2004, albeit incorrectly. As a result all funds in this account need to be properly established by the current Village Board. Both accounts should be clearly earmarked as to what the accounts are and how they are to be used along with a specific resolution for the remaining funds.

Mayor Cahill said he would like four accounts established; a Reserve Repair Account, a General Capital Bldg/Improvements Account, a Vehicle / Heavy Equipment Account and West Main St. Culvert Repair Account. These accounts would be established as Type Reserve Accounts which are not subject to permissive referendum to put monies into them but are subject to permissive referendum to withdraw the monies.

Jake Swingly, Superintendent of Public Works presented to the Village Board a vehicle rotation list which would be taken into consideration for the new vehicle / heavy equipment reserve account. Mayor Cahill said he would like this account to be established with \$400K to be able to accommodate new equipment needed for the Village Department of Public Works. Mr. Swingly also went on to list building repairs needed such as air conditioning and gutters.

Mayor Cahill said the Village unassigned fund balance at the moment is at 36% of the current budget and it should be lowered to about 25%. This is how the reserves can be funded and set up.

## Adjournment

Motion Trustee Ippolito Jr. and Seconded by Trustee Lancy, to adjourn the meeting at 8:14 pm; all were in favor and carried.

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Josette Amalfi, Village Clerk

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John J. Cahill, Mayor